US Army Corps of Engineers®

Middle East District

https://www.tam.usace.army.mil/

System for Award Management (SAM) Registration

What is SAM?

The System for Award Management (SAM) is a U.S. Government-owned and operated website that is free to use.

A contractor who wants to be considered for a contract awarded by the U.S. Army Corps of Engineers must have a valid registration in SAM. This one-time registration provides the U.S. Government basic information about the contractor. SAM validates the contractor's information and shares that information with U.S. Government agencies who need to review it before contract award.

SAM Registration:

Step 0: To register for SAM, you will need a login.gov account. To register for a login.gov account:

1) Go to login.gov;

2) Click on the button that says "sign in with login.gov" in the upper right hand corner;

3) Click "create an account" and enter the email that you would like to use for your registration. You will receive a confirmation email, and then you must follow the prompts to finish your account creation.

Step 1: After you have created a login.gov account, you'll need to create a SAM.gov account:

1) Log into the SAM.gov website using your login.gov account;

2) On the "Create an Account" page, click on "Create an Individual Account;" and

3) You will receive an email confirmation when you account is successfully created.

Step 2: Register your entity in SAM.

1) After you have completed Step 1, you will need to log in to SAM again with your login.gov username and password;

2) Now that you have created a SAM account, when you log in to SAM, you will see "Workspace" on the left side of the screen;

3) You can also download the SAM Registration Guide and find the NCAGE request tool in this section. Select "Get Started" and then select "Create New Entity."

Helpful Tips:

To completely register your entity in SAM, you should allow at least 10 business days for activation. Be very precise when entering information into the SAM registration system.

- All organization/entity information must be identical between SAM and the state/country registration entities (including spelling, spacing, and punctuation).

Contractors are responsible for the accuracy of the information entered into SAM, updating the information in SAM, and renewing SAM registration every year.

Registering in SAM is free. There are services that assist company registrations in SAM and charge a fee for doing so, but you are not required to use these services.

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