

DOING BUSINESS WITH THE U.S. ARMY CORPS OF ENGINEERS, MIDDLE EAST DISTRICT

Author Name
Author Title



US Army Corps
of Engineers®





CONTRACT OPPORTUNITIES



All full and open solicitation will be posted via <https://beta.sam.gov>.

To search type “W912ER” in the search box. Then select “Contract Opportunities” from the drop down menu to get a complete list of actions related to W912ER and follow the instructions.

Note: While you don’t need a user account to view contract opportunities, you will need one to access additional capabilities such as:

- Saving and rerunning searches
- Following opportunities to keep up to date on notices
- Adding yourself to an opportunity’s Interested Vendors List
- Downloading search results or display items into .pdf or .csv files
- Running customized reports on opportunities data
- Requesting access to controlled but unclassified attachments
- Registering an entity in SAM



NEW ENTITY REGISTRATION



At minimum to Register a new entity at beta.Sam.gov, you will need the Following below

For US Registrants:

- Commercial and Government Entity (CAGE). If you don't have one you can request one for free at <https://eportal.nspa.nato.int/AC135Public/CageTool>.
- DUNS Number, legal business name, physical address from your DUNS record. If you don't have a DUNS number you can request one for free at Duns and Bradstreet-<https://www.dnb.com/duns-number.html>
- Taxpayer Identification Number and taxpayer name

Note: Starting in December 2020, the D-U-N-S® number will no longer be the official identifier for doing business with the U.S. Government. This number will be generated and assigned by the SAM during the entity registration process. Additional information will be posted at <https://beta.sam.gov>.



NEW ENTITY REGISTRATION – CONT'D



For International Registrants:

- NATO Commercial and Government Entity (NCAGE). If you don't have one you can request one for free at <https://eportal.nspa.nato.int/AC135Public/CageTool>.
- DUNS Number, Legal Business Name, and Physical Address from your Dun & Bradstreet (D&B) record. If you don't have a DUNS number you can request one for free at Duns and Bradstreet.

All new activations AND renewals require a notarized letter formally appointing an Entity Administrator.

You must prepare, sign, and submit a letter designating your Entity Administrator to the Federal Service Desk within 60 days of activation. Allow up to 12-15 business days after you submit before your registration is active in SAM.

Directions and template letters for US and international entities can be found at the Federal Service Desk at <https://www.fsd.gov/fsd-gov/home.do>.



NEW ENTITY REGISTRATION – CONT'D



Letters may be disapproved for:

- Failure to provide information required by the template letter.
- Failure to include a statement clarifying your account administration preference.
- Information not matching.
- Missing digits in the DUNS Number.

Federal Acquisition Regulation (FAR) 4.1103 provides for:

- Delayed award if needs of agency permits to allow firm time to complete registration; if firm does not complete within time specified, KO may award to the next otherwise successful registered offeror.
- If the needs of the agency do NOT permit delayed award, award to the next otherwise successful registered offeror after written approval one level above the KO.



UPCOMING PROCESS CHANGES



Electronic proposal submission:

- Use Department of Defense Safe Access File Exchange (DoD SAFE) for electronically proposal submission.
- An offeror's proposal must be submitted as two separate files in PDF format, Volume I – Non-Price (Technical) proposal; Volume II – Price proposal, in accordance with the solicitation.
- Automated email from DoD SAFE will notify Contracting Officer, Contract Specialist and Middle East District proposal inbox.
- DoD SAFE at <https://safe.apps.mil/>